



**Merry Poppets Nursery**  
**Mobile Phone and Camera Policy**

We do not allow mobile phones, smart watches (connected to phone) or any other similar device in any of our nursery premises by staff, parents and visitors; with the exception of the senior management team and all staff in the Administration Office. Each setting does have a secure locked box that is available for staff to store their phones if required.

This is to safeguard all our children and staff.

Random spot checks will be made frequently or if there is reason to suspect, and any member of staff found with a mobile phone on them in the nursery building will face disciplinary action.

Whilst we appreciate many staff have children and other dependents who made need you in case of an emergency, we are happy for them to be given our business number:

**Flitwick: 01525 715595**

**Westoning: 01525 718241**

**Henlow: 01462 850242 / 01462 812470**

**Ampthill: 01525 840099**

Any member of staff receiving a call for an emergency will of course be told straight away.

**Photos and cameras**

- We request and obtain permission to take photos of children for their learning.
- Media use: the parents must complete a signed agreement to allow Merry Poppets to publish any media coverage.
- Nursery camera: the nursery camera is used by authorized staff and images and deleted once used.

We trust all members of staff to follow this policy as this is the utmost of importance.

**REVIEWING THE POLICY**

**The Policy will be reviewed every year**