

Key Person Policy

The role of your child's key person is to promote a healthy emotional attachment with your child providing trust and secure relationship. The person will follow your child's pattern, tone and rhythm to develop a deep understanding of their needs. At Merry Poppets we recognise and appreciate that it is important to work closely with parents and carers to ensure the comfort and well-being of the child. We encourage the key person to have an open communication with you to discuss your child's emotional and individual needs, this enables us to plan within the nursery and encourage healthy communication.

1. The key person is there to act as an advocate for the child, sharing with parents and other practitioners the specific interest and concerns.
2. Plan specific opportunities for all children in our care to build secure relationships with key person by creating opportunities for snuggling in and having one to one time.
3. Making the environment in which the children come into predictable, to make them feel safe.
4. Managing times of transition carefully, fully informing the parents of the changes to ensure the key person settles their key child.
5. Establish ways to support a buddy system for your child, should the key person be absent from work or on holiday, the other buddy key person will take over and be there to comfort and act for your child's needs.
6. Establish ways to support children who struggle with any changes.
7. At times of transition such as beginning and end of the day we like to greet and say goodbye to babies and children to encourage a three way relationship with yourselves and your child.
8. Key person encourages parents to be involved with the nursery as much as possible and always welcome their views. And of course, like to know if there are any significant events happening at home should they affect your child's emotional needs.
9. Key person always has a planned time where they can communicate with parents. This enables time for parents and the key person to have a shared understanding.

Our goal is to build a bridge between home and day care provision; we are looking to maintain familiar surrounding whilst offering children a challenge and support. We plan your child's individual needs so they can be happy within their rooms and play within their group.

It is vital to have happiness and comfort within the nursery and this is why the role of the key person is so important.